

**(Corrected) MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 5, 2024 at 6:30 P.M.**

1. Call to Order

Mayor Jenkins called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Marie Moore, Councilor Wendy Escoffier, Councilor Cris McPhail, Councilor Jackie Baker, Councilor Jesse Murdock and Councilor Robin Godwin are present.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, Acting Town Clerk Virginia Jones, Acting Deputy Clerk Jadie Edwards and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor McPhail led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – May 1, 2024, at 6:30 p.m.
- 2) Work Session – May 8, 2024, at 5:30 p.m.
- 3) Special Session – May 15, 2024, at 5:30 p.m.

b) Set Next Meeting, Date and Time:

- 1) Regular Session – June 19, 2024 at 6:30 p.m.
- 2) Joint Work Session with Planning & Zoning Commission– Wednesday, June 26, 2024 at 5:30 p.m.

c) Possible approval of the Town of Camp Verde Public Safety Personnel Retirement System Pension Funding Policy. Staff Resource: Finance Director Michael Showers

Motion was made by Council McPhail to accept the consent agenda as presented. Second was made by Councilor Escoffier.

Roll Call Vote:

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Vice Mayor Moore: aye
Mayor Jenkins: aye
Motion carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn it in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Elaine Bremner spoke about Meals on Wheels Service and the need for funding.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation.

Councilor Godwin attended a School Board Meeting and the Library Summer Reading Kick Off.

Councilor McPhail attended Teen Game Night, the Yavapai Apache Nation Tribal Council Meeting, the Animal Count Open House, an Emergency Preparation Meeting, Lunch and Learn, the Deputy Town Manager Meet and Greet, and 2 PROP 476 Meetings. She also gave an update on the Camp Verde Adult Reading Program. Upcoming events to look forward to:

- Candidate Forum will be Thursday, June 6th at 5:30 p.m. at American Heritage Academy,
- Saturday, June 8th at 10:00 a.m. Nancy Steele Bench will be dedicated at Rezzonico Park,
- Saturday, June 8th at 11:00 a.m. the Kiwanis will be cooking hot dogs during the mini golf event
- Monday, June 10th Coffee with a Cop,
- Community Development Open House on June 13th

Vice Mayor Moore attended the Animal Count Open House and the Deputy Town Manager Meet and Greet. She invited everyone to attend Coffee with a Cop and the Local Farmers Market held every Saturday.

Councilor Escoffier attended the Animal Count Open House, an ASU Community Survey Workshop at the Library, participated in the Princeton University School of Public & International Affairs Survey of Elected Officials.

Mayor Jenkins attended the Animal Count Open House, she spoke at the Clear Creek Cemetery at the Memorial Day Celebration, attended the PSPRS Meeting, the Yavapai County Zoning 101 Training, and the Meet & Greet Deputy Town Managers. She also attended a follow up meeting about the launching on Salt Mine Road. Upcoming events include:

- Bashas Grand Reopening which will be held Wednesday, June 12th at 9:00 a.m.
- The 1st Budget Finance Meeting from the League will also be held Wednesday, June 12th.

Town Manager Miranda Fisher-

- Meeting one on one with department heads and Council Members.
- She introduced the new Deputy Town Manager/Economic Development Director Molly Davies.
- Interim Manager Gayle Mabery gave an update on the Animal Count Work Group Meeting. She gave a shout out to the staff and work group members for all of their efforts. The work group's next meeting is scheduled for June 18th.

7. Special Announcements and presentations-

- **Oath of Office, and introduction of Miranda Fisher, Town Manager appointed to serve the Town of Camp Verde.** Staff Resource Acting Town Clerk Virginia Jones.

Acting Town Clerk Virginia Jones gave the Oath of Office to the new Town Manager Miranda Fisher. Mayor Jenkins presented her with an orchid plant. Mayor also presented Interim Town Manager with an orchid plant.

- **Presentation from Prescott National Forest relating to recreation and fire information.** Staff Resource/Contact Person: Todd Willard, District Ranger, Verde Ranger District-Prescott National Forest.

Todd Willard, District Ranger with the Verde Ranger District-Prescott National Forest shared fire information. More information can be found on the Fire Wise website- yavapaifirewise.org. Prescott National Forest Recreation Staff Member Tom Palmer thanked the Town of Camp Verde for their partnership in making the Verde Valley better.

- **Proclamation in Memory of the Granite Mountain Hotshots June 30, 2024.** Staff Resource: Acting Town Clerk Virginia Jones

Mayor Jenkins read the proclamation and declared it so. She also read each name of the Hot Shots aloud.

- **Quarterly Report – Board of Adjustments. Staff Resource: John Knight**
Community Development Director John Knight presented the Quarterly Report of the Board of Adjustments.
- **Quarterly Report – Planning and Zoning Commission. Staff Resource: John Knight.** Community Development Director John Knight introduced Chairman Andrew Faiella who presented the Planning and Zoning Commission Quarterly Report.

8. **Discussion, consideration and possible approval of Resolution 2024-1136 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Approving a Development Agreement between the Town of Camp Verde, an Arizona Municipal Corporation, and Boulder Creek Camp Verde, LLC, an Arizona Limited Liability Company, related to the development of approximately 161.3 acres of real property located in the Town; and authorizing the Mayor to Execute the Development Agreement on behalf of the Town.** Staff Resource: Community Development Director John Knight

Community Development Director John Knight thanked everyone who worked on this project. He explained the primary goal of the High View Development Agreement (the "Agreement") is to ensure that adequate water is available to serve the new residential homes as well as the remainder of the PAD. This is accomplished through development and dedication of an existing well on the property. This well is currently privately owned by the Developer but will be improved to municipal standards and dedicated to the Town of Camp Verde. Applicant Jeremy Bach thanked the staff for the work that has been put into this.

Motion made by Councilor Murdock to approve Resolution 2024-1136, as presented. Second was made by Councilor McPhail.

Roll Call Vote:

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

Motion carried 7-0.

Meeting break: 7:22 p.m.

Meeting resume: 7:28 p.m.

9. **Discussion, consideration and possible approval of Ordinance 2024-A491 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving a Zoning Map Change from M1-PAD (Industrial: General – Planned Area Development) to C2 (Commercial: General Sales and Services – Planned Area Development) for approximately 24 acres of APN 403-15-003W, as well as a Zoning Map Change from C2-PAD (Commercial: General Sales and Services – Planned Area Development) to C3-PAD (Commercial: Heavy Commercial – Planned Area Development) for APN 403-15-010A and 403-15-010B, for approximately 15 acres, generally located at the Southwest corner of Boulder Creek Parkway and W. State Route 260. Staff Resource: Community Development Director John Knight**

Community Development Director John Knight went over this Zoning Map Change. Mayor Jenkins asked if the ultimate goal is to do away with the M1. Mr. Knight said yes.

Motion made by Councilor Baker to approve Ordinance 2024-A491, as presented. Second was made by Councilor McPhail.

Roll Call Vote:

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

Motion carried 7-0.

10. **Public Hearing: Discussion, consideration, and possible adoption of Resolution 2024-1133 of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, for Preliminary Plat 20230617, submitted by Boulder Creek Camp Verde, LLC, for the purpose of developing a 161-lot Subdivision, in the High View at Boulder Creek Planned Area Development. The proposed project is zoned C2-PAD and is generally located off Aultman Parkway and Boulder Creek Road on APN 403-15-010C. Staff Resource: Community Development Director John Knight.**

- **Staff Comments-** Town Planner Cory Mulcaire reviewed the plans for the subdivision.

- **Applicant Presentation-** Councilor Escoffier asked about the entry points shown on the map. Applicant Jeremy Bach explained there are actually four points to get out of the subdivision this includes two emergency access points.

- **Public Hearing Open:** 7:37 p.m.

No public comments.

- **Public Hearing Closed** 7:37 p.m.
- **Council Discussion-** None

Motion made by Councilor Escoffier to adopt Resolution 2024-1133 as presented. Second was made by Councilor Godwin.

Roll Call Vote:

Councilor Baker: aye
Councilor McPhail: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Vice Mayor Moore: aye
Mayor Jenkins: aye
Motion carried 7-0.

11. Discussion & possible approval of The Town of Camp Verde FY25 Proposed Tentative Budget. Staff Resource: Finance Director Michael Showers

Finance Director Michael Showers explained this Tentative Budget is not the Final Town Budget but once it is accepted, total expenses cannot be increased, but rather only decreased or moved. He shared some high points in the current budget and went over the reasons for budget cuts. There is \$50,000 available to be used for future needs. He pointed out two special items that were inserted into the budget:

- Damage vehicle replacement program and
- Funding specifically for the pool.

Councilor Baker would like Council to consider the *"Meals on Wheels Program"*, it is very important for our citizens of the Community.

Councilor McPhail hopes to use the application process, as has been used in years past, to designate where the extra money will be used.

Interim Town Manager Gayle Mabery cautioned that the State hasn't adopted their budget yet. Keep this in mind when considering revenue growth and cuts. Items can be readdressed after getting more information about the state's budget.

Vice Mayor Moore said the Council has to be fiscally responsible with the budget, patience will be key for now.

Motion made by Vice Mayor Moore to approve the FY25 Proposed Tentative Budget as presented. Second was made by Councilor Escoffier.

Roll Call Vote:

Councilor Baker: aye

Councilor McPhail: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Vice Mayor Moore: aye
Mayor Jenkins: aye
Motion carried 7-0.

12. **Discussion, consideration and possible approval of the FY25 Capital Improvement Plan. Staff Resource:** Finance Director Michael Showers. Finance Director Michael Showers highlighted items in the Capital Improvement Plan. Councilor Escoffier thanked Mayor Jenkins for lobbying for funding.

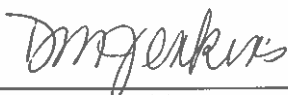
Motion made by Councilor Godwin to approve the FY25 Capital Improvement Plan. Second was made by Councilor McPhail.

Roll Call Vote:

Councilor Baker: aye
Councilor McPhail: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Vice Mayor Moore: aye
Mayor Jenkins: aye
Motion carried 7-0.

13. **Adjournment**

Mayor Jenkins adjourned the meeting at 8:25 p.m.



Mayor Dee Jenkins



Attest: Acting Town Clerk Virginia Jones

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on June 5, 2024. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18th day of July, 2024.



Virginia Jones, Acting Town Clerk